

# Burgaw Incubator Kitchen Tenant Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Preferred method of communication: \_\_\_\_\_

**Tenant Type** (please choose one):

\_\_\_\_ **Entrepreneur tenant** (all persons using kitchen for business or for-profit purposes)

\_\_\_\_ **Personal use tenant** (only use the kitchen to cook for themselves, friends, and family)

\_\_\_\_ **Non-profit or community use tenant** (use kitchen for fundraisers, community events, and emergencies)

**Please circle all activities you are applying for:**

Culinary Class(es)

Cooking for non-profit or community purpose

Catering for Depot Event Center (preparing food in kitchen)

Processing of baked goods, produce, acidified foods, dry mixes, jams and jellies

Catering for Depot Event Center (plating only)

Product development

Off-site catering (limited service)

Other (please specify):

Cooking for personal use

**Please attach a full description of your proposed business or use of the kitchen, including the following information:**

- All potential kitchen users
- List of all food products you intend to make/menu
- List of all equipment needed
- For culinary classes and caterers, please fill out the Fresh Food Producer Application Addendum
- For food processors, please contact the North Carolina Department of Agriculture & Consumer Services (919-733-7366) and provide a copy of all written information they send you

\_\_\_\_\_  
Name and Title Date

**OFFICIAL USE ONLY** Received on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_